

T.C.
FARUK SARAÇ TASARIM MESLEK YÜKSEKOKULU
DIŞ TİCARET PROGRAMI DERS ÖĞRETİM PLANLARI

DERS BİLGİLERİ

Ders	Kodu	Yarıyıl	T+U Saat	Kredi	AKTS
Mesleki Yabancı Dil I	DIST 211	3	2	2	2
Dersin Dili	İngilizce				
Dersin Seviyesi	Ön Lisans				
Dersin Türü	Zorunlu				
Dersin Koordinatörü	T. Volkan YARALILAR				
Dersi Verenler	T. Volkan YARALILAR				
Dersin Amacı	To improve their English communication skills within a business setting.				

Hafta

DERS AKIŞI

1	A brief revision on basics of English Grammar
2	Introducing yourself and others socially and professionally
3	Basic business words
4	Preparing business cards
5	Formal/informal e-mail expressions
6	Job interview
7	ARA SINAV
8	Telephone language
9	Business word families
10	How to make an effective presentation
11	Making a business presentation
12	Social media platforms. Most popular words used on social media
13	Problem-solving
14	Work ethics

KAYNAKLAR

- Professional English: Penguin English Guide
- Oxford Business English
- Onestopenglish.com